



ALLEN PARK PUBLIC SCHOOLS

an uncompromising commitment to excellence

Allen Park Community Services

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Sean Laura
Director of Community School/Services
Elizabeth Lee
Community Services Coordinator

Dear Latchkey Families,

We will be starting latchkey registration for the 2020/2021 school year. Due to the ongoing pandemic, Latchkey registration and the Latchkey program will be a little bit different this year.

- Latchkey will not be available until Monday, October 19th, 2020.
- All programs will now have a 25 student capacity.
- We will NO LONGER be able to offer full day latchkey during all day staff Professional Development days.
- New and updated policies and procedures.

With the return of school quickly approaching, the following registration dates have been put into place:

- **Returning Latchkey Families** can begin registering on Monday, October 5th.
- **New Family Registration** will begin on Tuesday, October 6th.

Registration will take place In-Person at the Community Services Office between 8:00am – 3:30pm. A non-refundable registration fee of \$45.00 per child/\$50.00 per family is due with your registration form. You will find the registration form attached to this email or you can fill one out in the office.

Once you are registered you will receive the paperwork that needs to be filled out and turned into the latchkey program on the first day your child attends.

IF YOU DO NOT HAVE COMPLETED PAPERWORK TURNED IN WE CANNOT ACCEPT YOUR CHILD.

****WE WILL NOT BE ACCEPTING REGISTRATIONS THROUGH THE MAIL OR EMAIL****

Sincerely,

Elizabeth Lee

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